



## Saturday May 25th, 2024 Annual General Meeting Agenda

From the Bylaws:

- (a) approval of the agenda;
- (b) approval of the minutes of the previous Meeting of the Membership;
- (c) receiving reports of the activities of the Association during the preceding year;
- (d) receiving information regarding the planned activities of the Association for the current year;
- (e) receiving and approving the report of the Accountant of the Association from the previous year and a projected financial position for the current year;
- (f) appointment of the Accountant for the ensuing year;
- (g) consideration of any proposed amendments to the Letters Patent or By-laws of the Association;
- (h) transaction of any business which relates to the business of the Meeting referred to the above, and particulars of which are received in writing by the Secretary of the Association 14 days prior to the Annual General Meeting
- (i) election of the new Board.

Agenda

- (a) approval of the agenda;

Approval of the Agenda:

Motion to approve by:

Motion seconded by:

All in favour:

All opposed:

Approved - OR - Not approved

(b) approval of the minutes of the previous Meeting of the Membership;  
Approval of previous year's meeting minutes 2023/24

Motion to approve by:

Motion seconded by:

All in favour:

All opposed:

Approved - OR - Not approved

*(c) receiving reports of the activities of the Association during the preceding year;*

## **AGM Board reports:**

### **President**

Kipp Van Kuren

Date of AGM: May 25, 2024

I would like to thank all of our volunteers, coaches, and board members. 2023-2024 was an overall success and without you, we wouldn't be able to provide the best possible programming for our young athletes. My first year as President was a great experience, our house league program was able to enjoy an interlock schedule with several other centers from Bluewater and our Travel program saw great success throughout the year. Many of our travel teams won multiple tournaments and all of our teams were playing meaningful games throughout the season. The season was not without its challenges and shortcomings, however I believe that those challenges were a great learning lesson for the future. I am looking forward to another successful year for Windsor Minor Hockey.

Duties and General management for the 2023-2024 season:

- Met with the budget committee to set out the financial plan for the season.
- Initiated the Community outreach program with the new Canadian Center of Excellence. This program is to help introduce hockey to kids who have not played the game. The program met a few roadblocks due to insurance issues but we now have approval from Hockey Canada to move forward with the initiative.
- Spoke at City Council regarding the decision to move curling from Roseland to one of the city rinks.
- Helped with fall tryouts.
- Set up the Probert Tournament committee.
- Spent time throughout the year at all divisions of house league and travel.
- Started merger/amalgamation talks with Lasalle Minor Hockey.
- Set up information sessions, Q&A forms, and presentations for our members regarding the merger discussion.
- Attended the Bob Probert tournament, this years tournament was a HUGE success.
- Chair for the Special meeting of the members regarding the motion to proceed with a merger agreement with LMHA.

- Set up the online voting mechanism for the merger vote, assigned a 4 person committee to oversee the vote.
- Interviewed with several media outlets regarding the merger discussions.
- General management of the association and delegation of duties for the board.
- \*\*Will be meeting with the OMHA President at the Bluewater/OMHA Presidents meeting on May 22nd
- \*\*Will be chair for the WMHA AGM on May 25th.
- \*\*Will be attending the OMHA AGM virtually in June.

End of report.

Kipp Van Kuren  
WMHA President

#### **Executive VP**

Shannon Munson

Date of AGM: May 25, 2024

Thanks to all the amazing volunteers who helped out this season! Thanks to all the parents/guardians and helpers who delivered the players to the arena, and most of all thanks to all the players who made the season enjoyable and rewarding!

Due to vacancies in both the VP of House Major and Director at Large positions, I again took on responsibilities of the House Major Division.

September began with U13, U15, and U21 house evaluations. Teams were formed by October, and the number of teams as follows:

U13 - 4 teams

U15 - 4 teams

U21 - 8 teams

\*All house major teams (as well as U11) took place at Adie Knox Arena!

We had 3 interlock weekends; one each with Riverside, Belle River, and Tecumseh. We played a full-year interlock with U15 Riverside, who only had 2 house teams in that age group.

Lasalle helped us by sending one team a week to play with our 3 - U11 house teams.

Desjardins was an OMHA sponsor yet again for our U21 division, in addition to Taco Bell sponsoring all jerseys at that age group!

Select teams were formed in all house league divisions, and took place from November to March!

Pictures for house league were again done by Sooters, who continues to be a sponsor of various teams.

Many house league teams took part in local and away tournaments.

First Shift was hosted in the spring - with 45 amazing new to hockey - young players! Thanks for all the helpers that made that happen, and to Dana Hltchcock, our community outreach convenor, that worked her magic to make it happen.

Looking forward to yet another successful year!

Yours truly,  
Shannon Munson  
Executive VP

### **Secretary**

Name : Melanie McArthur  
Date of AGM : May 25, 2024

- Assisted when needed
- Prepared all ipads for gamesheets
- Attended the WMHA Christmas Party
- Attended various games within the season at all age levels and divisions
- Helped to organize and plan the Bob Probert tournament
- Attended Monthly board meeting and took minutes
- Planned and attended the Volunteer banquet
- Assisted with Travel Tryout sign-ins
- Assisted with By Law Changes

Looking forward to the upcoming season !

### **Treasurer:**

Name: Franca Poisson  
Date of AGM: May 25, 2024  
Position: Treasurer

Please find attached financial statements for the year ended April 30, 2023.

## **VP of Travel**

Name: Doug Tellerd

Date of AGM: May 25, 2024

Position: VP of Travel

Report: worked directly with the Director of Travel and Director of Coaching

- organized spring travel tryouts and evaluators
- ordered tryout jerseys
- oversaw team selection
- oversight on – travel program budget, team budgets, team meetings, managers/coaches meetings
- scheduled U8-U11 travel skills
- attended jersey fittings
- attended monthly Bluewater meetings
- attended monthly AAA meetings
- attended monthly WMHA meetings
- organized fall travel tryouts and evaluators
- attended discipline meetings
- attended games and practices for all of our travel teams throughout the year
- approved budgets
- approved coaching staffs
- approved tournaments and exhibition games
- helped at various WMHA events
- helped schedule postseason matchups
- communicated regularly with our OMHA RD and all Bluewater center reps
- communicated with WECRA when required
- helped organize the BW Day of Semis and attended all games
- collected coach evaluations
- chaired coaching selection committee and travel committee meetings
- attended WMHA/LMHA merger meetings
- helped with website updates when required

Overall a relatively successful season with multiple tournament gold and silver medals

## **OMHA Rep/Registrar**

Name: Kathy McLeod

Date of AGM: May 25, 2024

Assisted with the set up and running of the 13th annual Bob Probert tournament where we had 26 teams participating in the tournament.

\*Assisted with the completion of all rosters in HCR for house and travel

\*Assisted with coaching clinic and training reimbursement

\*Assisted with ensuring all members had Parent RIS completed

### **Final numbers Hockey Registration 2023/2024 Season**

U10 (2014)	56
U11 (2013)	49
U12 (2012)	51
U13 (2011)	53
U14 (2010)	46
U15 (2009)	56
U16 (2008)	37
U18 (2006 - 2007)	74
U21 (2004 - 2005)	69
U5 (2019-2020)	24
U6 &U7 (2018-2017)	77
U8 (2016)	52
U9 (2015)	57
Grand Total: 701 Players; 51 teams	

## **Ice Scheduler**

Name: Andrew Lewis

Date of May 25, 2024

- Setup ice slots for Travel games/practices and House games/practices for the season at City of Windsor arenas and Central Park Arena
- Input ice slots for Travel games/practices and House games/practices for the season
- Input all games for WMHA Travel teams as per Bluewater scheduling meeting for the season

- Input Travel practices for the season
- Input all games/practices for House for the season
- Edits and updates for any changes to Travel games/practices and House games/practices as requested during the season
- Setup Probert Tournament schedule on the website and entered games as required for and during the tournament
- Verified City of Windsor monthly invoices for ice rentals
- Tracked for payment and input Select ice slots when booked by Select teams
- Input games/practices for Select teams as requested
- Attended monthly City of Windsor Ice Allocation Group meetings
- Attended monthly WMHA Board Meetings
- Attended City of Windsor Ice Allocation Group Special meeting to review/discuss current and future ice slots at City of Windsor arenas for all users due to one pad at Capri being closed to hockey
- Setup new ice slots for 2024-2025 WMHA season program at City of Windsor arenas due to one pad at Capri being closed to hockey

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### **Director of Coaching**

Name: Derek Treverton

Date of AGM: May 25 , 2024

No report - Position is open

### **Director of Risk Management**

Name: Frank Providenti

Date of AGM : May 25, 2024

The Director of Risk Management is responsible and committed to contributing to the physical, psychological, social and spiritual health of individuals of varying abilities, backgrounds and interests. WMHA firmly believes that every Registered Participant has a role to play in creating safe and inclusive environments that allow every Registered Participant an athletic experience built on these cornerstones of health to be realized. Participants in WMHA programming should have the reasonable expectation that WMHA will provide an environment that is safe, accessible, inclusive and is

free from all forms of Maltreatment, Bullying, Harassment and Misconduct and an environment where all Registered Participants display the values of WMHA through acting with integrity, creating accessibility, making hockey fun, operating safely, all with a progressive approach to better the hockey experience.

As a result the Director of Risk Management is responsible for the administration and vetting of the Vulnerable Sector Check (VSC) and criminal declarations for all WMHA volunteer's. Volunteers HCR profile are subsequently updated to reflect the results of the VSC.

In the 2023-24 season a combination of 115 VSC and Criminal Declarations were submitted , vetted and reimbursed by the Director

The Director of Risk Management is responsible for implementing and administering the complaint process in relation to the code of conduct established by WMHA. In 2023-24 WMHA saw very few complaints brought forward that resulted in discipline in our house league and travel programs.

**Travel Director:**

Name: Frank Providenti

Date of AGM: May 25th 2024

The Director of Travel completed the following assignments for the 2023-24 Travel season

1. reported to and assisted the Vice President Travel as required;
2. monitored and tracked all suspensions within the WMHA;
3. attended monthly Bluewater League meetings as needed
4. assisted Director of Scheduling regarding Travel team ice
5. assisted in the formation of Bluewater League schedule
6. assisted in monitoring all Travel and Select team games and practices
7. assisted in monitoring disciplinary problems
8. assisted President as required
9. sat on designated committees
10. attended all WMHA meetings
11. performed such duties as from time to time that was assigned by the Board of Directors or by the President
12. administrated and monitored the Select program



13. Assisted the VP of Travel in relation to the Travel tryout process

### **Director of Clinics and Skill Development**

Name: Rick MacMillan

Date of AGM: April 27, 2024

-Tryouts provided strong evidence that 'Tuesday Skills' is working - there were a lot of players out there that participated in skills over the last 3 years, including goalies. Hopefully this is a trend that we can maintain.

### **Director of House Minor**

Name : Wayne Tomkins

Date of AGM: May 25, 2024

- This year I was extremely happy with how things went. U5 had almost 25 skaters and many great in ice help.

- U7 had 6 teams with 12 and 13 players in it. We were a bit light for on ice help but the coaches did a great job and I saw massive improvement with the kids.

-U9 I could have maybe made some different decisions but in the end I don't think development was hindered by the way we ran the program. 6 teams with 11 or 12 players. We had five full time goalies that I think will help us.

U11- We had 3 teams with 16 skaters. We had to make some quick decisions in September with the number of teams and I chose the 3 team look with the help of Lasalle we were able to make it work.

Once again I learned much and ready for next year.

Wayne Tomkins

### **Director at Large**

Name: Emily Waghorn

Date of AGM: April 27, 2024

Position: Director at Large

Finished out the year with a great day of champions.

-The U9 house kids have come a long way. The Red team pulled off the win. They were underdogs going into semi and the finals. They worked well as a team and pulled out the wins.

-This is my last year with the house minor program. It's been a great experience and I'm always happy to help out when needed.

## **Director at Large**

Name: Carleigh Weldon

Date of AGM: April 27, 2024

Position: Director at Large

This was my second season with WMHA and it was an overall positive experience. I'm excited for next year to help implement a positive house minor experience for all players and coaches.

I will take feedback given this year and help implement positive changes into this new season!

-This year I helped organize the House Minor Christmas party and purchased crafts for the kids. I have a fun craft idea for next year up my sleeve.

-The pizza fundraiser was very successful as it helped with the cost of the Probert Tournament. That was a fun weekend and would love to see this tournament run for many years to come.

-I know players develop at their own time but I would love to see practices ideas that coaches can follow week to week for more consistent player development.

-Even though the merger with Lasalle didn't pass, I believe it would have been a positive direction for WMHA. We should be constantly working to better ourselves and I think we do that as a board and I'm proud to be apart of this positive change!

-You can see me at Capri arena on most weekends and I like to help out wherever I can!

## **Sponsorship and Marketing**

Name: Kathy McLeod

Date of AGM: April 27, 2024

Report:

-secured sponsorship for the Bob Probert Memorial Tournament, general association sponsorship and all house league teams (with assistance from board members)

-assisted with gathering and organizing house league jerseys, ensuring all names of businesses were correct

-secured Player of the Game coupons for travel and house league teams

-assisted with travel tryout check-ins and pre skate check-ins

-assisted with Bob Probert Tournament

-assisted with planning the Association Christmas Party

-created "Thank You" packages to current house league sponsors (Thank You note, Sponsorship flyer, team photo with plaque)

- attended other WMHA events as I was able to
- assisted with events at Volunteer Banquet
- approved fundraising opportunities for travel teams and received/documented fundraising reports

### **Director of Website**

Name: Sergey Bogdanov  
Date of AGM: April 27, 2024  
Position: Director of website

- Oversee posting news and events on wmha.net
- Designed and posted various messages through social media channels (Facebook, instagram and Twitter)
- Attended board meetings

### **Director of Equipment**

Name: Craig Poole  
Date of AGM: April 27, 2024  
Position: Director of Equipment

Within this role the responsibilities required are:

- Organize the purchasing and printing of jerseys.
- Continuous replenishment of essential equipment.
- Purchase and maintain performance equipment for all levels.
- Sit on the scholarship committee.

The position is front end loaded rather heavy which enables me to give back as a trainer for the last several years in the travel program.

I feel we have a good grasp on numbers and relationships with distributors in the city that will help this process run smoothly for the 2024-25 season.

### **Director at Large**

Name: Mari Otero-Jones  
Date of AGM: April 16, 2023

Position: Director at Large

Created Interlock schedule between Tecumseh, Riverside and Belle River for U11, U13 and U15.

Created extensive interlock schedule for Riverside U15.

Created interlock schedule for U11 with LaSalle

Interviewed and found new timekeepers.

Assigned Timekeepers all season.

Created Invoicing for Timekeepers.

Assisted with U21 House where every possible.

See By-law changes below to be voted on:

## **Proposed Bylaw Changes – April 27, 2024**

### **Proposal #1:**

7.5 C - Current wording:

(c) At the Meetings of the Membership, every question shall be decided by a show of hands, unless a specific count or unless a secret ballot, or electronic method (including online) is required by the Chair, the by laws or requested by any Member entitled to vote. Whenever a vote by show of hands has been taken upon a question, unless specific count or secret ballot is requested or required, a declaration by the Chair that a resolution has been carried or lost by a particular majority and an entry to that effect in the minutes of the Meeting is conclusive evidence of the fact without proof of the number or proportion of votes recorded in favor of or against the motion.

Proposed wording:

(c) At the Meetings of the Membership, every question shall be decided by a show of hands, unless a specific count or unless a secret ballot is required by the Chair, the by laws or requested by any Member entitled to vote. Whenever a vote by show of hands

has been taken upon a question, unless specific count or secret ballot is requested or required, a declaration by the Chair that a resolution has been carried or lost by a particular majority and an entry to that effect in the minutes of the Meeting is conclusive evidence of the fact without proof of the number or proportion of votes recorded in favor of or against the motion.

**Rational:** In some instances, in order to provide accessibility to all of our members, electronic or online voting may be required.

## **Proposal #2:**

### **8.1 A vi - Current wording:**

(vi) no more than 2 members of an immediate family (i.e. Mother, Father, Sister, Brother or Child) can be elected or appointed to a position on the Board of Directors during the same term; (vii) spouses will not be permitted to hold a position on the Board of Directors during the same term

(vii) spouses will not be permitted to hold a position on the Board of Directors during the same term unless positions cannot otherwise be filled.

### **Proposed wording:**

(vi) no more than 2 members of an immediate family (i.e. Mother, Father, Sister, Brother or Child) can be elected or appointed to a position on the Board of Directors during the same term;

(vii) spouses will not be permitted to hold a position on the Board of Directors during the same term unless positions cannot otherwise be filled.

**Rational:** vii was listed twice, listing previous wording in vi as well as new wording from a previous AGM. Housekeeping item

## **Proposal #3:**

9.1

Current Wording:

9.1 Nominations: The election of Directors shall take place at the Annual General Meeting of the Membership. No election or appointment of a Board Member is effective without consent given in writing prior to the election or appointment. Nomination Forms for the Board shall be available and posted on our website each year from the Secretary sixty (60) days prior to the AGM. A Nomination Form must be completed by all nominees and two (2) nominators who are Members of the Association. Such completed form must be delivered to the Secretary within fifteen (15) days of the AGM.

**Proposed Wording:**

9.1 Nominations: The election of Directors shall take place at the Annual General Meeting of the Membership. No election or appointment of a Board Member is effective without consent given in writing prior to the election or appointment. Nomination Forms for the Board shall be available and posted on our website each year from the Secretary thirty (30) days prior to the AGM. A Nomination Form must be completed by all nominees. Such completed form must be delivered to the Secretary, or completed online within fifteen (15) days of the AGM.

**Rational:** 30 days is consistent with notice of the AGM. removal of two nominators is consistent with people applying for themselves

8.1 A vi - Current wording:

(vi) no more than 2 members of an immediate family (i.e. Mother, Father, Sister, Brother or Child) can be elected or appointed to a position on the Board of Directors during the same term; (vii) spouses will not be permitted to hold a position on the Board of Directors during the same term

(vii) spouses will not be permitted to hold a position on the Board of Directors during the same term unless positions cannot otherwise be filled.

Proposed wording:

(vi) no more than 2 members of an immediate family (i.e. Mother, Father, Sister, Brother or Child) can be elected or appointed to a position on the Board of Directors during the same term;

(vii) spouses will not be permitted to hold a position on the Board of Directors during the same term unless positions cannot otherwise be filled.

Rational: vii was listed twice, listing previous wording in vi as well as new wording from a previous AGM. Housekeeping item

## **Proposal #4:**

### **8. BOARD OF DIRECTORS**

11.1A & B

Current Wording:

11.1 Elected/Appointed Directors:

(a) The Elected Directors shall be the President, Executive Vice-President, Vice Presidents of House League, Secretary, Travel Director, Ice Scheduler, OMHA Representative/Registrar, U9 House League Director, Fundraising and Marketing Director, Equipment Director and U7 House League Director.

(b) The Appointed Directors shall be the Vice President of Travel, Treasurer, Director of Risk Management, Referees & Officials Director, Clinics and Skills Development Director, Director of Coaching and Director of Website shall be appointed following the Annual General Meeting.

Proposed wording:

(a) The Elected Directors shall be the President, Executive Vice-President, Vice Presidents of House League, Secretary, Travel Director, OMHA Representative/Registrar, Director(s) at Large, Fundraising and Marketing Director, Equipment Director, Clinics and Skills Development Director, and Website Director.

(b) The Appointed Directors shall be the Vice President of Travel, Treasurer, Ice Scheduler, Director of Risk Management and Director of Coaching shall be appointed following the Annual General Meeting.

Rational:

Consistency between 8.1 and 11.1. Housekeeping item from previous updates that needs to be carried through the entire document

(h) transaction of any business which relates to the business of the Meeting referred to the above, and particulars of which are received in writing by the Secretary of the Association 14 days prior to the Annual General Meeting

None received

(i) election of the new Board.

**\*\*UPDATE:**

**Due to an error in reporting that the OMHA Rep/Registrar role was to be up for election at this years AGM (This was a one year interim term for 2023/2024) we will be accepting nominations for this position via email or live off of the floor at the AGM. Applications along with 2 nominators should be emailed to Melanie McArthur and Kipp Van Kuren or provided live at the AGM.**

**mmcarthur002@gmail.com**

**kvankuren@wmha.net**

Executive VP	Shannon Munson <b>Acclaimed</b>
VP of Travel (appointed)	Doug Tellerd <b>Appointed</b>
VP of House Major	Emily Waghorn
	Larry Melanson
	Wendy McLean
Secretary	Melanie McArthur Acclaimed
Director of Coaching (appointed) No election	Rob Guthrie
	Rick MacMillan



Director of Risk Management (appointed)	Frank Providenti <b>Appointed</b>
Director of Clinics and Skills	*Rick MacMillan <b>To be Acclaimed</b>
Director of Fundraising	Vaccant
Director of Website	Sergey Bogdanov <b>Acclaimed</b>
Director at Large	Mari Otero-Jones
	*Emily Waghorn
	Darren Cargill
	Ian Cowie
	*Wendy McLean
	*Larry Melanson
	Eric Timm
* nomination pending results of previously voted positions	

Motion to adjourn meeting

Meeting Adjourned:  
 Motion to adjourned by :  
 Seconded by:



